

# Dashir Management Services, Inc.

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## Monthly Custodial / Maintenance Report February 2020 Pittsville School District

### Personnel Information

8 hours of personal time was used in the month of January.

### Training Conducted

Slips, Trips and falls training was completed in the month of January.

### Inspections

- Monthly fire extinguisher inspections were completed.
- Completed weekly eyewash station inspections.
- Monthly boiler water loop testing was completed.

### Progress on Projects

- A fire extinguisher in the elementary cafeteria was replaced due to a defective valve.
- A pump bearing on the admin boiler was replaced due to age and wear.
- The new update for the heating system was started in January and should be complete by mid- February.
- Maintenance department replaced broken timer on the dryer in Daycare.
- Buildings and grounds department has started seeking estimates for LED retrofitting of all areas in district that have not already been completed.

### Comments

I would just like to remind everyone to use caution around the buildings with snow and ice this time of year.

Sincerely,  
Dan Giles  
Facility Manager